



The New Jersey Notary Association is pleased to make these loose notarial certificates available free of charge to New Jersey notaries. These certificates may be copied, shared, and distributed without restriction. Membership in the NJNA is not required.

### **Why Use a Loose Certificate?**

A loose notarial certificate is commonly used when:

- A document does not contain the required notarial certificate wording.
- The certificate wording on a document does not match the notarial act requested.
- There is insufficient room on the document to complete the certificate and affix the notary's official stamp.

Whenever a loose certificate is attached to a document, the notary should take reasonable steps to ensure that the certificate can be clearly identified with the specific document to which it relates.

### **Two Certificate Formats**

This collection contains two versions of most certificate types. The first version incorporates information about the document directly into the notarial certificate wording. These certificates identify the document by title and page count as part of the certificate itself. The second version contains dedicated fields outside the certificate wording where the notary may record information such as:

- Document title
- Number of pages
- Reference number
- File number
- Other identifying details.

### **Reducing the Risk of Certificate Misuse**

One of the concerns associated with any loose certificate is the possibility that it could be detached and improperly attached to a different document after the notarization has been completed. For this reason, NJNA designed these certificates to encourage documentation of the record being notarized. Recording document-specific information creates an additional layer of protection and may help demonstrate whether a certificate was originally attached to a different document. No certificate design can completely prevent fraud. However, documenting identifying information can make unauthorized certificate substitution more difficult and easier to detect.

### **Your Journal Is the Most Important Safeguard**

While document identification fields can be valuable, a properly maintained notary journal remains the strongest protection available to a notary public. If a loose certificate is ever removed from one document and attached to another, the journal may become the primary evidence establishing:

- The date and time of the notarization
- The identity of the signer
- The type of notarial act performed
- The title or description of the document
- The number of pages presented

For this reason, notaries should maintain detailed journal entries for every notarization and record enough information to positively identify the document associated with the notarial act. A well-maintained journal often provides the most reliable evidence of what was actually presented and notarized on the day the act was performed.

### **Educational Resource**

These sample certificates are provided as educational and practical resources for notaries. Notaries remain responsible for ensuring that the certificate selected is appropriate for the notarial act being performed and complies with applicable law. The New Jersey Notary Association remains committed to promoting best practices that strengthen public trust, support notarial professionalism, and help reduce opportunities for fraud.

### **Support the NJNA**

If you found these certificates helpful, please consider supporting the New Jersey Notary Association by becoming a member. NJNA membership is just \$35 per year and includes access to more than 7 hours of New Jersey-specific notary education, educational resources, legislative and regulatory updates, networking opportunities, and member support. Most importantly, your membership helps support NJNA's ongoing efforts to improve notarial education, promote professional standards, advocate for New Jersey notaries, and develop free resources such as these certificates for the entire notary community.

To learn more about membership benefits or to join, visit [newjerseynotaryassociation.org](http://newjerseynotaryassociation.org).



Jurat Certificate



State of New Jersey }  
County of \_\_\_\_\_ } SS

The foregoing instrument, was sworn (or affirmed) and subscribed (signed) before me  
on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_  
by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public



(notary stamp)

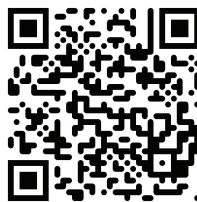
**THIS DOCUMENT IS NOT TRANSFERABLE:**

This notarial certificate is attached to:

Title of Document: \_\_\_\_\_

Number of Pages: \_\_\_\_\_

This certificate is provided courtesy of the New Jersey Notary Association and is designed to prevent unauthorized attachment to any other record or document. This notarial certificate may be reproduced as needed.



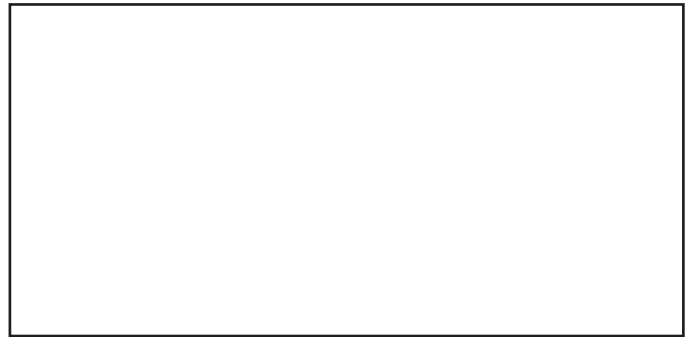
Jurat Certificate



State of New Jersey }  
County of \_\_\_\_\_ } SS

The attached document, titled, " \_\_\_\_\_ ",  
consisting of \_\_\_\_\_ pages, including this page, was signed and sworn to (or affirmed)  
(number)  
before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ by  
(date) (month) (year)  
\_\_\_\_\_  
(name of individual)

\_\_\_\_\_  
Signature of Notarial Officer



(notary stamp)

**PREVENT FRAUD:**

DO NOT ATTACH THIS CERTIFICATE TO ANY OTHER DOCUMENT

This all purpose notarial certificate is provided courtesy of the New Jersey Notary Association. The verbiage of the certificate specifically designed to prevent the unauthorized transfer of this certificate to any other record or document.

Free Notarial Certificates for New Jersey Notaries Public are available at [www.newjerseynotaryassociation.org](http://www.newjerseynotaryassociation.org)



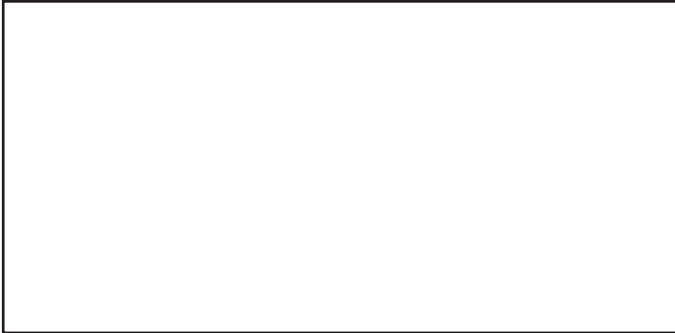
Certificate of Acknowledgement



State of New Jersey }  
County of \_\_\_\_\_ } SS

The attached document, titled, " \_\_\_\_\_ ";  
consisting of \_\_\_\_\_ pages, including this page, was acknowledged before me on this  
(number)  
\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ by  
(date) (month) (year)  
\_\_\_\_\_  
(name(s) of individual(s))

\_\_\_\_\_  
Signature of Notarial Officer



(notary stamp)

**PREVENT FRAUD:**

DO NOT ATTACH THIS CERTIFICATE TO ANY OTHER DOCUMENT

This all purpose notarial certificate is provided courtesy of the New Jersey Notary Association. The verbiage of the certificate specifically designed to prevent the unauthorized transfer of this certificate to any other record or document.

Free Notarial Certificates for New Jersey Notaries Public are available at [www.newjerseynotaryassociation.org](http://www.newjerseynotaryassociation.org)



Certificate of Acknowledgement



State of New Jersey }  
County of \_\_\_\_\_ } SS

The foregoing instrument, was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_.

Notary Public



(notary stamp)

**THIS DOCUMENT IS NOT TRANSFERABLE:**

This notarial certificate is attached to:

Title of Document: \_\_\_\_\_

Number of Pages: \_\_\_\_\_

This certificate is provided courtesy of the New Jersey Notary Association and is designed to prevent unauthorized attachment to any other record or document.



Certificate of Acknowledgement  
--Representative Capacity--



State of New Jersey }  
County of \_\_\_\_\_ } SS

The foregoing instrument was acknowledged before me on this the \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_  
(month) (year) (name of individual)

\_\_\_\_\_  
Signature of Notary Public



(Notary Public Stamp/Seal)

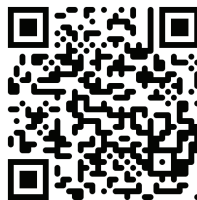
**THIS DOCUMENT IS NOT TRANSFERABLE:**

This notarial certificate is attached to:

Title of Document: \_\_\_\_\_

Number of Pages: \_\_\_\_\_

This certificate is provided courtesy of the New Jersey Notary Association and is designed to prevent unauthorized attachment to any other record or document. This notarial certificate may be reproduced as needed.



Certificate Acknowledgement  
--Representative Capacity--



State of New Jersey }  
County of \_\_\_\_\_ } SS

The attached document, titled, " \_\_\_\_\_ ,"

consisting of \_\_\_\_\_ pages, including this page, was acknowledged before me on this

(number)

\_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ by

(date)

(month)

(year)

\_\_\_\_\_  
(name of individual)

as \_\_\_\_\_, of

(type of authority, such as officer, trustee, president, etc.)

\_\_\_\_\_  
(name of party, company, organization, etc.)

\_\_\_\_\_  
Signature of Notary Public



(notary stamp)

**PREVENT FRAUD:**

DO NOT ATTACH THIS CERTIFICATE TO ANY OTHER DOCUMENT

This all purpose notarial certificate is provided courtesy of the New Jersey Notary Association. The verbiage of the certificate specifically designed to prevent the unauthorized transfer of this certificate to any other record or document.

Free Notarial Certificates for New Jersey Notaries Public are available at [www.newjerseynotaryassociation.org](http://www.newjerseynotaryassociation.org)



Certificate of Acknowledgement  
---Representative Capacity---



State of New Jersey }  
County of \_\_\_\_\_ } SS

The foregoing instrument, was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by \_\_\_\_\_, of \_\_\_\_\_, as \_\_\_\_\_, of \_\_\_\_\_.

(month) (year) (name of individualp) (type of authority, such as officer, trustee, president, treasurer, etc.) (name of party, company, organization, etc.)

\_\_\_\_\_  
Notary Public



**THIS DOCUMENT IS NOT TRANSFERABLE:**

This notarial certificate is attached to:

Title of Document: \_\_\_\_\_

Number of Pages: \_\_\_\_\_

This certificate is provided courtesy of the New Jersey Notary Association and is designed to prevent unauthorized attachment to any other record or document. This notarial certificate may be reproduced as needed.



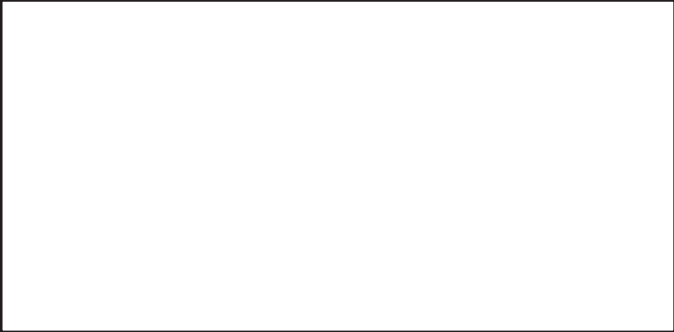
Witness Certificate



State of New Jersey }  
County of \_\_\_\_\_ } SS

The attached document, titled, " \_\_\_\_\_ ",  
consisting of \_\_\_\_\_ pages, including this page, was signed (or attested) before me  
(number)  
on this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ by  
(date) (month) (year)  
\_\_\_\_\_  
(name of individual)

\_\_\_\_\_  
Signature of Notarial Officer



(notary stamp)

**PREVENT FRAUD:**

DO NOT ATTACH THIS CERTIFICATE TO ANY OTHER DOCUMENT

This all purpose notarial certificate is provided courtesy of the New Jersey Notary Association. The verbiage of the certificate specifically designed to prevent the unauthorized transfer of this certificate to any other record or document.

Free Notarial Certificates for New Jersey Notaries Public are available at [www.newjerseynotaryassociation.org](http://www.newjerseynotaryassociation.org)

